



City Manager's Weekly Report

For the Week Ending Noon on Thursday, May 6, 2010

<http://www.templecity.us>

TO: The Honorable City Council

DATE: May 6, 2010

FROM: Jose E. Pulido, City Manager

SUBJECT: CITY MANAGER'S REPORT

MEETINGS THIS WEEK

- **Roger J. Grody LLC.** – in an effort to establish a list of professional writers for the City, I met with Roger Grody to discuss the professional writing services he offers to a number of public and private sector clients and what services he may be able to offer our City. The services we discussed included: 1) City Communications – possibly reviewing and editing the City's quarterly magazine; 2) City Imaging – preparing external communications for media outlets; 3) Strategic Communications – explaining economic and redevelopment opportunities to residents and businesses; 4) Revenue Generating Communications – County, State, and Federal grant writing applications; and 5) Special Imaging Projects – such as a "Temple City, USA, An-American Success Story" article;
- **BrandStrata** – in an attempt to develop a proactive City image makeover in the coming months, I met with Rene Negron, who is the Agency Founder and Managing Partner of this firm, to discuss the comprehensive marketing services their firm offers to public and private sector clients. According to Mr. Negron, their firm's comprehensive research and outreach to their city clients allows them to develop a unifying community brand and communications strategy to engage residents, businesses, and visitors over a period of time;
- **Temple City Chamber of Commerce** – as part of my monthly meeting, I met with the Chamber President and CEO Linda Payne to discuss a number of things, which included: 1) Chamber Letter Requesting City Funds for FY 2010-11; 2) Presentation of Proposed FY 2010-11 Chamber Budget; 3) Lifestyle Magazine Progress Update; 4) Distribution of Chamber materials at City Hall to new businesses; 5) New Business Welcome Basket Update; and 6) Exploring the possibility of placing a marquee at a current City-owned facility;
- **Seifel Consulting** – in follow-up to the March 23, 2010 Redevelopment 101 Special Joint Meeting with the City Council/Agency Board and the Planning Commission, I met with Libby Seifel to review the next steps in the Temple City Community Redevelopment Agency's work plan for FY 2010-11, which could entail the expansion of the existing Rosemead Boulevard Project Area and/or a time extension to the current time limits for this project area;

- **San Gabriel Valley Volunteer Center** – in an effort to secure additional services at no cost to the City, I met with Judith Angelo (i.e., Chief Executive Officer) and Macy Gracia (i.e., CRP Specialist) and City staff (i.e., Public Services Manager Bill Tidwell and Public Safety Officer Bryan Ariizumi) to assess our need for court referral workers that could supplement the City's current services such as: 1) Park maintenance; 2) Graffiti removal; 3) Parkway maintenance; 4) Bus shelter clean-up & trash removal; and 5) Trimming overgrown grass for disabled seniors.

In light of the economic downturn, which has caused a decrease of approximately \$400,000 in the City's General Fund from \$10.1 million to \$9.7 million in the Draft FY 2010-11 General Fund Budget, the City as an organization needs to capitalize on creatively leveraging the resources offered by nonprofits such as this one. To implement this program in our City, the City Council would need to consider a Memorandum of Understanding (MOU) at an upcoming City Council meeting in June or July 2010.

- **Former Shell Gas Station - 9425 Las Tunas Drive** - As was previously reported in the April 1, 2010, City Manager's Report, the lease between the property owner (i.e., Sam Hejran) and a new tenant has been finalized and signed yesterday. Today, I met with the property owner and new business owner (i.e., Ahmed Rabadi) who currently operates ten Unocal 76 gasoline stations and over 20 non brand gasoline stations in California. During our meeting, Mr. Rabadi indicated that he would prefer to operate a 76 gas station at the former Shell gas station initially, and then add a mini mart and car wash as space on the property and zoning requirements allow. In order to accomplish this objective, he asked if I could contact the Unocal 76 site selector, who toured the site yesterday, to express our desire to have Unocal 76 station at this location; I already made the call to the Unocal 76 site selector.

I would like to express my sincere appreciation to Mr. Hejran for stepping up his efforts to lease this important and highly visible property to a quality tenant with an extensive track record in the gasoline retailer business. I have tasked Community Development Manager Joe Lambert to work with Mr. Rabadi in order to open this long time vacant gasoline station as soon as possible.

GENERAL COUNCIL INFORMATION

Update on FY 2011 Federal Funding Requests Submitted by Temple City to Congressman Adam Schiff

In the February 18, 2010, City Managers Report, I included a list of 14 projects that the City had submitted to Congressman Adam Schiff's office for Federal funding consideration. After some review and analysis by the Congressman's staff, below is the list of projects and corresponding text that Congressman Schiff submitted on behalf of Temple City to the House Committee on Appropriations for FY 2011 funding consideration, which he believes are important to Temple City:

1) \$50,000 - After School Teen Center for At-Risk Youth

“Temple City has developed a supervised program for junior and senior high school aged youth after school and during the summer months. Requests from parents and school administrators led to the development of the program. Prior to the inception of the program, supervised activities for youth ended once they entered junior high. Without a supervised program after school, and during school holidays, many of these youth would be left home alone, without adequate supervision, or remain on the school campuses, again without supervision. With the completion of a new facility this past year, the program now has a facility designed specifically for the youth. The goal of the program is to provide a safe, supervised facility for junior and senior high school students where they can have access to computers and the internet to do their schoolwork. This is a good use of federal funds because it will help youth in Temple City excel in the classroom and offer them an alternative to crime.”

2) \$1,000,000 - Purchase of Compressed Natural Gas (CNG) Trolley-styled Buses

“Temple City is looking to expand from its on-demand bus service to a fixed route transit system that will enable the City to serve a greater number of city residents. In order to establish this service, Temple City is seeking to purchase two Clean Natural Gas trolley-style buses. All buses will be ADA compliant and meet all the FTA requirements. This is a good use of federal funds because it will expand and transform transportation options in the City, helping to take cars off the road.”

3) \$500,000 - Commercial & Industrial Corridors Economic Revitalization Implementation Plan

“Temple City in need of a major comprehensive regional planning effort that will incorporate the City's ongoing revitalization efforts in various commercial and industrial business corridors that will link directly to transportation systems on Live Oak Avenue, Las Tunas Drive, Rosemead Boulevard, Temple City Boulevard, and Baldwin Avenue. In recent decades, the shopping corridor on Las Tunas Drive has changed. In the past, there were a number of department stores, retail shops, and service related businesses located on this street. Although there are still businesses on Las Tunas Drive, it is not as vibrant a shopping district as it once was from the 1950's through the 1990's. Today, the City is seeking to create a balance in commercial corridors. The new plan for Temple City will take advantage of transportation nodes, and plan for development that is viable, yet responsible. Transit oriented development will also help alleviate existing parking shortages in certain sections of the City. The plan is a good use of federal funds because it will help transform the City and chart the City's course into the future.”

4) \$375,000 - Emergency Operations Center (EOC) at City Yard

“Temple City currently has a short-term lease with Los Angeles County for use of the basement of the County Library in the Civic Center as an Emergency Operations Center (EOC). Los Angeles County is in the process of redesigning and expanding the existing

library which would result in the loss of the City's EOC after a 60 day notice from Los Angeles County. It also cannot adequately house essential personnel. Due to its size and structural limitations, modern technological advances in emergency management have not been implemented in the EOC. In order to appropriately address and manage the emergency preparedness needs of the Temple City community and region, the City will build a new Emergency Operations Center (EOC) at Temple City Yard at this time. This is a good use of federal funds because it will enable the city to more effectively manage and respond to an emergency or disaster."

I am genuinely excited and extremely happy to see that Congressman Schiff has the confidence to possibly entrust our City with these four projects which total over \$1.9 million in Federal funding. The next step in the Federal review process will be for the Appropriations Committee to select projects and the appropriate funding amounts. No doubt we will continue to monitor the progress of these projects as we move forward in the Federal appropriations process for FY 2011.

Civic Center Open House

The 50th Anniversary Open House and Walking Tour was a wonderful success, and I enjoyed meeting and speaking to members of the community. Additional information on this event can be found in the Department of Parks & Recreation section of this report.

The indicated writers have submitted the following items. All have been reviewed and approved (but may have been edited) by the City Manager.

Department of Community Development (Community Development Manager Lambert)

Tehachapi Renewable Transmission Project (TRTP) Supplemental Draft Environmental Impact Statement

The Tehachapi Renewable Transmission Project (TRTP) is a major project by Southern California Edison to upgrade existing 220 kV transmission lines to 500 kV between the Antelope Valley and the San Gabriel Valley, extending out to Ontario. One of the main reasons for this project is to access the renewable energy resources of the Antelope Valley wind farms. Construction has already started, and will be completed in Fall 2014. The Draft Environmental Impact Statement (EIS) was made available in February 2009. At this time, Edison has circulated a Supplemental Draft EIS, and a copy has been placed in the City Council's office for review.

Habitat for Humanity Rehabilitation Program and Funding

The City Council approved a partnership with Habitat for Humanity to create the Brush with Kindness home rehabilitation program in December 2009. The City Council allocated the use of \$50,000 of Community Redevelopment Agency (CRA) funds for this program. Staff was directed to work with Habitat for Humanity to draft an agreement, and return to a future Council

meeting for contract approval and a budget amendment. Habitat for Humanity elected to have their attorneys draft the agreement, and staff received the draft agreement in late March. The draft agreement has been reviewed by the City Attorney and staff, and it is anticipated that our requested amendments will be forwarded to Habitat for Humanity for their approval by the end of this week. Once both parties are satisfied, the agreement will be placed on the next available City Council Agenda for final approval. Staff would like to bring this item to Council as soon as possible so we can move forward with the program as part of our 50th anniversary celebration

Department of Financial Services (Financial Services Manager Molina)

FY 2010-11 Budget Study Session

A Budget Study Session has been scheduled for Thursday, May 20, 2010 at 6:30 p.m.. The proposed budget is in its final stages of completion and will be available to the City Council by early next week. Due to the lower revenues expected for FY 2010-11, staff had to reduce costs without reducing too many services. Staff is pleased to present the City Council with a "balanced" FY 2010-11 Proposed Budget.

Department of Management Services (Assistant to the City Manager Flod)

Launch of AT&T U-Verse Cable TV PEG Programming in Temple City

On or about May 10, 2010, AT&T will start offering the City of Temple City's Public, Educational and Government (PEG) programming on its U-Verse cable TV service. AT&T U-Verse cable TV service has not yet been offered to all Temple City residents, however there are a growing number of resident subscribers in town. Once AT&T has completed building its U-Verse Cable TV system in Temple City, AT&T will inundate the community with advertising.

Temple City's PEG programming on the AT&T U-Verse system may be accessed by turning to channel 99, and scrolling to Temple City. Temple City's PEG programming is identical to the programming being played on the Charter Communications Cable TV service channel 3 in Temple City, which includes replays of City Council meetings, special events, and announcements about important community events.

66th Annual Camellia Festival Parade on Cable TV

Temple City's 66th Annual Camellia Festival Parade held on February 27, 2010, is now airing on **Temple City's Government Channel 3** (Charter Communications Cable TV in Temple City only) everyday at 7:00 a.m., 11:00 a.m., 3:00 p.m., 5:00 p.m., 7:00 p.m., and 11:00 p.m. The program is approximately 23 minutes long. The replays will end June 30, 2010.

The 66th Annual Camellia Festival Parade may also be seen on **AT&T's U-Verse Cable TV Service**, starting about May 10, 2010.

Department of Parks & Recreation (Director of Parks & Recreation Burroughs)

Bronze Bust – Walter P. Temple

The mold has been completed for the bust of Walter P. Temple and has been sent to the foundry. Staff is cautiously optimistic that the bronze bust will be ready for the dedication on May 22, 2010. If it is not, a plaster bust will be used for the dedication ceremony. We have received a \$500 donation for the bust from the S. K. Tae Kwon Do Center and a promise of \$500 from Southern California Edison.

Also, in connection with the 50th anniversary, we received a nice letter from John Clemson, who served as a Commissioner and Councilmember in the 1960s. Mr. Clemson will not be able to attend the anniversary dinner, but passes his congratulations on to the City Council. A copy of his letter is attached for your information.

Older American Recognition

The reception to honor Dan Snell, Temple City's Outstanding Older American, will be held on Saturday, May 15, 2010, in the Community Room. Unfortunately, this is the same weekend as the California Contract Cities Association annual conference. We still expect a nice crowd on the 15th to honor Mr. Snell.

Temple City Park Walkway Lighting Project

This Capital Improvement Project (CIP) project consists of installing new wiring for the walkway lights in Temple City Park, and installing new fixtures on the existing poles in Temple City Park. The Contractor will remove the existing fixtures and poles, pull new wiring to each pole, replace existing poles, and install new fixtures. When the first pole was removed by the Contractor last Friday, it was discovered that the pole was not properly installed (we assume when it was originally installed). Instead of having four bolts embedded in the cement that the base of the pole should be attached to, only two bolts were holding the pole in place, and those two bolts were not the correct length. We do not know at this point how many of the poles had been installed this way, however in order to have the project completed to code, we will have to issue a change order for the Contractor to correctly attach the base to the concrete.

In addition, there was an error on the specifications provided to the bidders in regards to the size of the light fixtures. We specified a light fixture for a three inch pole (which we have in other locations), however the walkway poles in Temple City Park are four inch. The Contractor is looking for an adaptor so the fixtures (which have already been received) can be used. This may also require a change order.

If the total amount for both change orders is over \$1,900, which we expect it will be, the City Council will have to approve them. Sufficient funds are available to cover the expected costs. The amount of the existing contract is \$19,800. \$30,000 has been budgeted this fiscal year for the project.

Civic Center Open House

The Open House and Walking Tour of the various facilities in the Civic Center Complex was very well received Wednesday evening. Over 200 individuals were able to tour City Hall, Civic Center, the Historical Society museum, Fire Station 47, and the Library. My thanks to many staff and volunteers who assisted with this special 50th anniversary event.

Department of Public Services (Public Services Manager Bill Tidwell)

Traffic Signal Project Updates:

- **Temple City Boulevard at Ellis Lane**

This project is commonly referred as the Ellis Lane Project. The work began April 29, 2010, with the usual utility markings required before any project can begin. On May 3, 2010, construction got started, and immediately hit an unmarked two inch gas line that runs perpendicular to the pole placement. Emergency crews from Los Angeles County Fire responded to the scene, and secured the area. Shortly after that, the gas was shut off and the line repaired. The surrounding residences and businesses near the intersection of Temple City Boulevard and Ellis Lane were notified, but not evacuated. Construction resumed the next day, and is expected to be completed by the Memorial Day Holiday. The scope of work consists of installation of new traffic signals and safety lighting at the intersection. It will also be necessary to remove six small bottle brush trees to insure proper line of sight for the new traffic signal.

- **Rosemead Boulevard Intersections**

This project will modify traffic signals on Broadway and Longden Avenue at their intersections with Rosemead Boulevard. A construction start date is still pending the arrival of necessary traffic signal materials. It will take approximately six weeks to complete the project once it has started. The reason for the delay in the materials is the arrival of the new LED lighting elements that are being included in all traffic signals in Temple City.

- **Temple City Boulevard at Las Tunas Drive & Baldwin Avenue at Olive Street**

The City Council approved this project at the May 4, 2010, City Council meeting. Staff is directed to solicit bids for the signal upgrades on Temple City Boulevard at Las Tunas Drive and Baldwin Avenue at Olive Street. The scope of work consists of traffic signal modifications that include left-turn phasing and safety lighting at these intersections.

The following is the proposed schedule for implementation of this project:

Authorization to Solicit Bids	May 4, 2010
Publication	May 10, 2010

Tentative Mandatory Pre-Bid Meeting	May 26, 2010
Tentative Opening of Bids	June 1, 2010
Award of Contract	June 15, 2010

Meeting with the Volunteer Center of San Gabriel Valley

As mentioned in the City Manager's section of this report, staff met with President/CEO Judith L. Angelo and CRP Specialist Macy Gracia from the Volunteer Center of San Gabriel Valley on May 5, 2010, to discuss the utilization of volunteers and court referral personal in Temple City. These labor resources would be supervised by existing City staff, and would increase the amount of work that staff can accomplish without hiring extra people or contracting for the service. Labor resource needs in the Public Works and Public Safety areas were discussed. There are some administrative and logistical details to be ironed out, but this labor resource is a value to any community.

Division of Public Safety (Public Safety Officer Ariizumi)

I have included the Code Enforcement Activity Report with this week's City Manager's Report. The report lists cases opened and closed in the month of April 2010.

PREVIEW OF UPCOMING CITY COUNCIL MEETING AGENDA ITEMS

MAY 18, 2010 MEETING

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of April 27 Meeting

Agreement with Habitat for Humanity – Rehab Program

FINANCIAL SERVICES DEPARTMENT

Third Quarter Financial Reports and Budget Amendments

PARKS AND RECREATION DEPARTMENT

Progress Payment for Architectural Services for Planter Project

50th Anniversary Celebration Update

PUBLIC SERVICES DEPARTMENT

Accept Engineer's Report, Adopt Resolution of Intent to Levy & Collect Assessments for L/LD & Set Public Hearing

Release of Security for Water System Improvements

JUNE 1, 2010 MEETING

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of May 11 Meeting

Annual Service Agreements

FINANCIAL SERVICES DEPARTMENT

Annual Service Agreements

MANAGEMENT SERVICES DEPARTMENT

Chamber of Commerce Monthly Update

Annual Service Agreements

PARKS AND RECREATION DEPARTMENT

Parks & Recreation Commission Actions of May 19 Meeting

**Approval of Plans/Specs and Authorization to Bid Temple City Park
Planter Project**

Dial –a-Ride Program

Annual Service Agreements

PUBLIC SERVICES DEPARTMENT

Approval of MOU with SGV Volunteer Center

**Introduction of Ordinance - Municipal Code Amendment re Parking Permit
Process; and 2) Reinstatement of Public Safety Commission**

Annual Service Agreements

JUNE 15, 2010 MEETING

CITY CLERK

Commission Appointments/Reappointments

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of May 25 Meeting

FINANCIAL SERVICES DEPARTMENT

Public Hearing: Adoption of FY 2010-11 Budget and Investment Policy

Public Hearing: Annual Fee Increase

PARKS AND RECREATION DEPARTMENT

Approval of Joint Use Agreements with School District

PUBLIC SERVICES DEPARTMENT

Award of Contract – Traffic Signal Upgrade

**Adoption of Ordinance - Municipal Code Amendment re Parking Permit
Process; and 2) Reinstatement of Public Safety Commission**

JULY 6, 2010 MEETING

CITY CLERK

Street Banner Request – St Luke School

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of June 8 Meeting

FINANCIAL SERVICES DEPARTMENT

Financing Authority Annual Meeting

MANAGEMENT SERVICES DEPARTMENT

Chamber of Commerce Monthly Update

PARKS AND RECREATION DEPARTMENT

Parks & Recreation Commission Actions of June 16 Meeting

TEMPLE CITY CRIME BLOTTER
APRIL 26 THRU MAY 02, 2010

April 26, 2010

Grand Theft: Between 9:30 p.m. and 10:30 p.m., a grand theft from a vehicle occurred in the 4900 block of Persimmon Avenue. A DVD player and I-Pod totaling \$850, along with a watch and a wallet were taken from an unlocked vehicle.

April 27, 2010

Vehicle

Burglary: Between 5:00 a.m. and 8:00 a.m., a vehicle burglary occurred in the 5700 block of Noel Drive entry was made by shattering the front passenger window. A purse containing \$100 was taken from the front passenger seat.

Petty Theft: At approximately 6:00 p.m., deputies responded to the "K-Mart" 5665 Rosemead Blvd., regarding loss prevention officers detaining a male adult for shoplifting. After further investigation, a male adult from San Gabriel was arrested for stealing approximately \$61 worth of DVD's.

April 28, 2010

Petty Theft: At approximately 1:50 a.m., three male Hispanics approximately 19 yrs old, stole two 18 packs of beer from the "7-Eleven" at 4800 Temple City Boulevard. The suspects fled the location in a small compact vehicle, possibly a Toyota.

Grand Theft: Between 10:30 p.m. on 04-20-10 and 9:30 a.m. on 04-21-10, the back seats were stolen from a 2007 Cadillac Escalade that was parked in the 5200 block of Halifax Road. There were no signs of forced entry to the vehicle.

Vehicle

Burglary: Between 5:30 p.m. on 04-20-10 and 7:15 a.m. on 04-21-10, a vehicle burglary occurred in the 9600 block of Nadine Street. \$10 in change was stolen from the center console. There were no signs of forced entry to the vehicle.

April 28, 2010 (continued)

Petty Theft: At approximately 6:00 p.m., deputies responded to the "K-Mart" 5665 Rosemead Blvd., regarding loss prevention officers detaining a male adult for shoplifting. After further investigation, deputies arrested a male adult from Temple City and a 17 year old juvenile from Montebello for stealing approximately \$267 in children's clothing. One count of burglary was filed with the District Attorney's office.

April 30, 2010

Attempt Burglary: Between 9:00 a.m. on 04-30-10 and 1:00 p.m. on 05-03-10, person(s) unknown attempted to break into a vehicle in the 6400 block of Trelawney Ave. The key hole for the locking mechanism on the front driver's door was tampered with. There was no evidence the suspects gained entry into the vehicle. All personal property belonging to the victim was still inside the vehicle including a checkbook that was lying in plain view on the front seat.

Vehicle Burglary: Between 6:00 p.m. and 9:00 p.m., a vehicle burglary occurred in the 5500 block of Gracewood Avenue. There were no signs of forced entry and the victim states her vehicle was secured. A wallet lying in plain view was taken from the front seat and a purse lying in plain view was taken from the back seat.

May 1, 2010

Residential Burglary: Between 10:00 a.m. and 9:00 p.m., a residential burglary occurred in the 9000 block of Rancho Real Road. A "Nintendo Wii" game system, game controller and a "Wii Fit" game were taken from the residence. Entry appeared to have been made through an unlocked sliding glass door.

