



City Manager's Weekly Report

For the Week Ending Noon on Thursday, May 27, 2010

<http://www.templecity.us>

TO: The Honorable City Council

DATE: May 27, 2010

FROM: Jose E. Pulido, City Manager

SUBJECT: CITY MANAGER'S REPORT

MEETINGS THIS WEEK

Lowe's Home Improvement Center

A few weeks ago, I received a call from Warren Zahler of Zahler Commercial Realty requesting that I meet with him and a Lowe's representative in Las Vegas, Nevada during the annual International Council of Shopping Centers event.

This past Monday I met in Las Vegas with Mr. Zahler and Dennis Linville (Director of Real Estate Acquisition for Lowe's), to discuss the possibility of bringing a Lowe's to Temple City. Both Mr. Zahler and Mr. Linville indicated that there is a tremendous service gap in the San Gabriel Valley for Lowe's, given the vast distance between their closest stores, which are located in the cities of Burbank and Pico Rivera.

During our meeting, we also discussed: 1) the City's upcoming \$6 million Rosemead Boulevard Street Improvement Project and the significant positive changes that these improvements will make to this street and enhance the City's image; 2) the Community Redevelopment Agency's (CRA) desire to extend the time limits and perhaps even expand the current Rosemead Boulevard project area to encompass Las Tunas Drive and other industrial areas on Lower Azusa Road; 3) the City's changing demographics and outstanding median household incomes, which exceed \$70,000; 4) the City's healthy two-year operating reserve even in these difficult economic times; and 5) City Council's expressed desire to facilitate and expedite the review process for infill retail development in our City.

At the conclusion of our extensive meeting, we collectively agreed to meet at a later date to provide Mr. Linville with an opportunity to assess this interesting opportunity with Temple City. One of the challenges in attracting a Lowe's to our city will be finding a location in the commercial or industrial areas that can accommodate a 117,000 to 150,000 square foot retail store on 10 to 12 acres of land.

GENERAL COUNCIL INFORMATION

Upcoming Bicycle Design Workshop

The Los Angeles County Metropolitan Transportation Authority (Metro) is hosting a workshop on Wednesday, June 2, 2010, from 8:30 a.m. to 3:00 p.m. (flyer attached) aimed at giving planners, engineers, and cycling advocates an understanding of design principles and practices for designing streets to increase bicycling. Some of the topics being discussed will include Trends, Complete Streets, Best Practices, and Innovations.

Temple City 50th Anniversary Celebration – Thank You

I am pleased to share an email from long time resident John Schlener thanking the City for putting the time and effort into planning such a great and successful event.

I also received a nice note from former City Manager Denise Ovrom (1990-1994) thanking our staff for the tremendous job they did on the anniversary dinner.

In closing, I would like to whole-heartedly thank everyone that worked on the planning, coordination and implementation of this excellent event.

The indicated writers have submitted the following items. All have been reviewed and approved (but may have been edited) by the City Manager.

Department of Community Development (Community Development Manager Lambert)

Luncheon at First United Methodist Church

On Wednesday, May 26, 2010, I attended a luncheon at the First United Methodist Church to discuss the upcoming partnership between Temple City and Habitat for Humanity, the Brush with Kindness Program. The luncheon was a gathering of leaders from the Temple City religious community, hosted by Pastor David Palmer of First United Methodist Church. The members in attendance expressed great interest in the upcoming Brush with Kindness Home Rehabilitation grant program, as many have served as Habitat for Humanity volunteers before, and would be interested in volunteering here in Temple City.

Department of Financial Services (Financial Services Manager Molina)

H1N1 Flu Clinic Revenue

This week the Finance Department received two checks from the County of Los Angeles for the H1N1 flu clinics. Based on the contract with the County, the City was to receive \$6,000 for each H1N1 flu clinic to cover costs. The \$12,000 in funds received by the County were sufficient to cover employee wages and other related costs to perform the flu Clinic at Live Oak Park.

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Preliminary Audit

This week Mayer Hoffman McCann P.C., began the preliminary audit for FY 2009-10 financials. During this week, they reviewed various City documents, including: payroll records; accounts payable checks; journal entries; investment documents, and spoke to various departments in regards to internal controls.

On Tuesday, City Manager Pulido and I met with the auditor's to discuss the planning agenda for this year's audit. Mayer Hoffman McCann P.C. will return on September 7, 2010, and will be here for two weeks to begin the final audit. Audit reports are expected to be completed by the end of December 2010.

Statement on Auditing Standards No. 114

In December 2006, the Auditing Standards Board (ASB) of the American Institute of Certified Public Accountants (AICPA) issued the Statement on Auditing Standards (SAS) No. 114, *The Auditor's Communication with Those Charged with Governance*. This Statement is intended to provide effective communication between the auditor and the client. SAS No. 114 includes making the Council aware of the assessment of risks that will be addressed in the audit process.

Attached is a letter from Mayer Hoffman McCann P.C., the firm that is performing the audit for FY 2009-10 financials. This letter is to inform the Council of SAS No. 114 and examples of significant misstatement risks that are addressed by the audit process.

Department of Parks & Recreation (Director of Parks & Recreation Burroughs)

50th Anniversary Events

The 50th anniversary events held this past weekend were very successful. I would like to extend my sincere appreciation to the many staff and volunteers that assisted with the 50th Anniversary Dinner and the Community Concert. We have received many positive comments from the community in regards to both events. The community photo, taken on Saturday, May 22, 2010, is on display in the Council office. Copies are now available in the Parks and Recreation Department at City Hall.

Temple City Park Walkway Lighting Project

Work is expected to be completed this week on the walkway lighting project in Temple City Park. As the Council may recall, this project began several weeks ago, but was delayed due to problems in the field. The contractor has advised us of additional problems encountered (i.e. concrete in the conduit), however, they are working through them. They have also notified us that in some areas the old wiring was spliced together, which is not allowed by code. The new wiring is one continuous pull which should eliminate the problems we have experienced in the past with lights and outlets not working.

Organized Use of Live Oak Park

Section 3582 of Temple City's Municipal Code regulates use of the park, in particular the athletic fields at Live Oak Park. Section 3582 states: "All organized and/or scheduled use of park facilities require that an application for said use shall be filed with the Parks and Recreation Department and action on the application taken by the Parks and Recreation Commission prior to use of facilities. Reserved use shall be limited to Temple City families, organizations and groups with 51% or more of Temple City residents as verified by membership rolls and/or team rosters."

At their September 16, 1998 meeting, the Parks and Recreation Commission clarified Section 3582 by adopting the following wording: "*organized and/or scheduled use includes (games or practices) that occur on a regular basis, or use by the same members of a team or group that meet more than once including, but not limited to, recognized youth sports organizations such as AYSO, Little League, Pop Warner Football or other sports groups such as club soccer, adult soccer or school teams*".

We often have problems at Live Oak Park with groups/families playing soccer, or other sports, on the fields without a permit. Based on the Code, and the Commission's definition of organized use, families or unofficial groups must have a permit if they use the fields more than once. Staff has further clarified this to mean more than once or twice in a one month period of time. Unfortunately, the staff at Live Oak Park are placed in a position of having to ask groups to leave and apply for a permit if they play on the fields "regularly." Most of these groups are not organized teams (i.e., AYSO, traveling teams, etc.), and are usually just looking for a "pick-up" game. They do not understand, or accept, the rules, and are often confrontational. We will be asking the Parks and Recreation Commission to take another look at section 3582 of the Code over the next several months in an effort to develop a policy that protects the fields at the park while still allowing families and small groups to use the facility.

Department of Public Services (Public Services Manager Bill Tidwell)

Traffic Signal Project Updates:

- **Temple City Boulevard at Ellis Lane**

Construction is nearing completion on this project. The poles have arrived and will be installed on June 1, 2010. The new traffic signal will be activated on June 3, 2010.

- **Rosemead Boulevard Intersections**

Construction is set to begin on July 12, 2010. The project will modify traffic signals on Broadway and Longden Avenue at their intersections with Rosemead Boulevard. The anticipated completion date of the construction is August 20, 2010.

- **Temple City Boulevard at Las Tunas Drive & Baldwin Avenue at Olive Street**

The City Council approved this project at the May 4, 2010, City Council meeting. Plans and specifications were made available to potential bidders on Monday, May 10, 2010. The pre-bid meeting for the signal upgrades on Temple City Boulevard at Las Tunas Drive and Baldwin Avenue at Olive Street was held on Wednesday, May 26, 2010 at 1:00 p.m. in the Civic Center. The scope of work consists of traffic signal modifications that include left-turn phasing and safety lighting at these intersections.

Tree Safety in Temple City

The winds during this past week resulted in many limbs falling throughout the City. Residents are urged to inspect the trees on and around their property for any signs of tree limb failure or stress. The damage and stress caused by this past storm season, and the excellent growing conditions that it created, are causing damaged limbs to put on more weight as new leaves develop. The added weight from water absorption puts damaged limbs at higher risk of falling. If any trees in the City right-of-way are noticed to have stress or damage, please call City Hall at 626-285-2171, and report the problem. Tree crews will respond to take care of the tree.

Division of Public Safety (Public Safety Officer Ariizumi)

Artic Luv Kennel Update

On May 26, 2010, the City's Prosecutor sent a letter to the attorney for the kennel advising him that staff continues to receive complaints about the kennel operation. The kennel owner has until June 2, 2010 to abate all violations and bring the property into compliance with the conditions contained in the Conditional Use Permit (CUP). If the property is not brought into compliance, staff is proposing to schedule a public hearing for revocation of the CUP at the second Planning Commission in June.

PREVIEW OF UPCOMING CITY COUNCIL MEETING AGENDA ITEMS

JUNE 15, 2010 MEETING

ALL DEPARTMENTS

Annual Service Agreements

CITY CLERK

Commission Appointments/Reappointments

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of May 25 Meeting

LA County Solar Power Energy Grant Program Reso

Approval of Final Map 68247

Agreement with Habitat for Humanity – Rehab Program

FINANCIAL SERVICES DEPARTMENT

Approval of Investment Policy

Fourth Quarter Budget Amendments

MANAGEMENT SERVICES DEPARTMENT

Survey Raffle for Free Trash Service

PARKS AND RECREATION DEPARTMENT

Approval of Joint Use Agreements with School District

Authorization to Bid Playground Equipment

PUBLIC SERVICES DEPARTMENT

Award of Contract – Traffic Signal Upgrade

Approval of MOU with SGV Volunteer Center

Adoption of Ordinance - Municipal Code Amendment re Parking Permit Process; and 2) Reinstatement of Public Safety Commission

JUNE 29, 2010 (SPECIAL MEETING)

FINANCIAL SERVICES DEPARTMENT

Public Hearing: Adoption of FY 2010-11 Budget, Gann Limitation, etc.

PUBLIC SERVICES DEPARTMENT

Public Hearing: Adoption of Temporary Overnight Parking Permit Fee Structure

JULY 6, 2010 MEETING

CITY CLERK

Street Banner Request – St. Luke School

COMMUNITY DEVELOPMENT DEPARTMENT

Planning Commission Actions of June 8 Meeting

Planning Commission Actions of June 22 Meeting

FINANCIAL SERVICES DEPARTMENT

Financing Authority Annual Meeting

MANAGEMENT SERVICES DEPARTMENT

Introduction of T.C. Sister City Students

Chamber of Commerce Monthly Update

PARKS AND RECREATION DEPARTMENT

Parks & Recreation Commission Actions of June 16 Meeting

PUBLIC SERVICES DEPARTMENT

Authorization of Grant Application – Safe Routes to School

Public Hearing: Establishing Levy and Ordering Assessments for Citywide Lighting and Maintenance District

TEMPLE CITY CRIME BLOTTER
MAY 18 thru MAY 25, 2010

May 19, 2010

Residential Fire: At approximately 5:30 a.m., deputies and the fire department responded to the 5700 block of Loma Avenue regarding a structure fire. Upon arrival, all occupants were already out of the residence. After L.A. County Fire Department extinguished the fire, it was determined the fire started as the result of an electrical short at the dryer. The homeowner suffered minor burns to his right hand while trying to extinguish the flames. Structural damage was estimated at \$75,000 and property content at \$40,000.

**Public
Intoxication
Arrest:**

At approximately 7:00 p.m., deputies responded to a disturbance call at General Financial, 9602 Las Tunas Drive. Deputies contacted a 41 year old female from Arcadia who was extremely intoxicated and banging on the door to the business. Due to the disturbance call and the fact the female was unable to care for herself due to her alcohol intoxication, she was arrested for public intoxication.

May 20, 2010

Vandalism: Between 6:00 p.m. on 05-20-10 and 8:00 a.m. on 05-21-10, person(s) unknown, spray painted the word "LORATE" on the wall of a garage in the 9400 block of Olive Street. Damage was estimated at \$100.

Narcotics Arrest: Deputies responded to the Las Tunas Coin Laundry at 9738 Las Tunas Drive, regarding a male allegedly smoking illegal narcotics in the restroom. Upon arrival, deputies contacted and detained a 34 year old male from Temple City, who matched the description of the suspect in the call. After further investigation, the male was arrested for possession of methamphetamine and possession of narcotic paraphernalia.

Petty Theft: Between 11:30 p.m. on 05-20-10 and 5:30 a.m. on 05-21-10, person(s) unknown entered an unlocked Ford E250 van in the 4900 block of Agnes Avenue and stole a cell phone, check book, reading glasses and the vehicles registration from the center console.

May 22, 2010

Vandalism: At approximately 12:29 a.m., deputies responded to an audible burglary alarm at Wonder Cleaners, 9136 Las Tunas Drive. Upon arrival, they contacted the business owner who had responded to the alarm call and found a large glass window pane shattered. There was no evidence that entry was made and nothing appeared missing or disturbed. The damage was estimated at \$500.

May 23, 2010

Vehicle Burglary: Between 9:30 p.m. on 05-23-10 and 7:30 a.m. on 05-24-10, person(s) unknown broke into a locked 2007 Toyota Camry in the 5900 block of Primrose Avenue. A Garmin GPS was taken from the dashboard and a pair of sunglasses was taken from the center console. There was no evidence of forced entry.

May 24, 2010

Stolen Vehicle: At approximately 2:50 a.m., deputies were patrolling eastbound on Gidley Street, when they randomly ran a license plate of a vehicle travelling directly in front of them. The vehicle returned stolen out of Baldwin Park on May 19, 2010. Deputies followed the vehicle while they waited for back up units to arrive prior to initiating a traffic stop.

The vehicle traveled eastbound Lower Azusa Road to southbound Baldwin Avenue. Deputies attempted to initiate a traffic stop in the City of El Monte, however the vehicle failed to yield and a vehicle pursuit was initiated. After a very short pursuit, the suspect crashed into a fence at Shipser Elementary school and fled on foot through the school. The suspect was located within the containment and taken into custody without incident. The 18 year old suspect from Baldwin Park was charged with vehicle theft, hit and run, felony evading and driving without a license.

Grand Theft: At approximately 10:00 a.m., a gardener was working in the 5600 block of McCulloch Avenue, when he saw a grey Dodge pull alongside his parked truck. A male Hispanic exited from the passenger side and stole a hedge trimmer from the rear cargo area of the victim's truck. The male jumped back into his vehicle and the suspects fled northbound on McCulloch Avenue and out of sight. The loss was estimated at \$700.

