

PARKS & RECREATION COMMISSION  
TEMPLE CITY, CALIFORNIA

MINUTES

FEBRUARY 18, 2009

**INITIATION:**

**1. CALL TO ORDER:**

Pursuant to the agenda posted on February 12, 2009, Chairman Fish called the meeting of the Parks & Recreation Commission to order at 7:30 p.m. on Wednesday, February 18, 2009

**2. ROLL CALL:**

PRESENT: Commissioners Chavez, Goad, Sternquist, Yugar (arrived at 8:13 p.m.) and Fish

ALSO PRESENT: Director Burroughs

**3. PLEDGE OF ALLEGIANCE:** Led by Chairman Fish

**4. PUBLIC COMMENTS NOT LISTED ON THE AGENDA:** None

**5. CONSENT CALENDAR:**

Commissioner Chavez moved to approve the Consent Calendar, seconded by Commissioner Goad and unanimously approved.

**A. APPROVAL OF MINUTES – Regular Meeting of January 21, 2009**

Commission approved the minutes of the regular meeting of January 21, 2009

**B. MONTHLY ATTENDANCE/ACTIVITY REPORTS**

Commission received the Attendance/Activity Reports for the month of January 2009

**C. MONTHLY REPORT ON SHERIFF'S DEPARTMENT ACTIONS AT LIVE OAK PARK AND TEMPLE CITY PARK**

Commission received reports from the Parks & Recreation Department regarding Sheriff's Department actions at Live Oak Park and Temple City Park for the month of January 2009

**6. UNFINISHED BUSINESS:**

**A. UPDATE ON CAPITAL IMPROVEMENT PROJECTS AT LIVE OAK PARK**

Director Burroughs provided a brief update on the ongoing projects at Live Oak Park including the concession stand and the multi-purpose/office facility. Staff received an email from a nearby park resident expressing concerns of the removal of a tree near the multi-purpose office construction site.

The Commission appointed Commissioner Goad to sit on the review board for the Live Oak Park Fitness Course.

Commissioner Chavez moved to receive and file Item 6A, seconded by Chairman Fish and unanimously approved.

**7. NEW BUSINESS:**

**A. REQUEST FOR CONSIDERATION OF A FEE WAIVER FOR RESERVED USE OF THE PERFORMING ARTS PAVILION FOR THE 2009 NATIONAL DAY OF PRAYER ON MAY 7, 2009 AND FOR PLACEMENT OF A BANNER IN TEMPLE CITY PARK ANNOUNCING THE NATIONAL DAY OF PRAYER**

Director Burroughs presented the information as outlined in the staff report dated February 18, 2009. The applicant will be responsible for set up and clean up after the event.

Carl Blum, National Day of Prayer co-chairman provided a brief background of the event. He stated 100 – 250 participants are expected to attend.

Vice-Chairman Sternquist moved to approve the request for a fee waiver for reserved use of the Performing Arts Pavilion for the 2009 National Day of Prayer on May 7, 2009 and for placement of a banner in Temple City Park with the condition the area is cleaned after the event, seconded by Commissioner Chavez and unanimously approved.

**B. REQUEST FROM TEMPLE CITY UNIFIED SCHOOL DISTRICT FOR RESERVED USE OF TEMPLE CITY PARK FOR A HEALTH FAIR ON MAY 9, 2009**

Director Burroughs presented the information as outlined in the staff report dated February 18, 2009. She stated due to the joint use agreement with the school district, fees are not required. Staff will not be required.

Helen Redmond provided event background information.

Commissioner Chavez moved to approve the request from the Temple City Unified School District for reserved use of Temple City Park for a health fair on May 9, 2009, to include clean up of the park and Pavilion after the event, seconded by Commissioner Goad and unanimously approved.

C. REVIEW OF TRANSPORTATION SERVICES AVAILABLE TO TEMPLE CITY RESIDENTS

Director Burroughs presented the information as outlined in the staff report dated February 18, 2009. She provided a brief review of the Dial-A-Ride program, bus pass and token sales for residents, bus shelter maintenance and use of Prop A funds.

Christina Harper, Dial-A-Ride user asked if Dial-A-Ride would pick her up for a return ride home if she had not used the service to drop her off. She said the service and vehicles have improved.

Director Burroughs stated the service would pick her up from an approved location for a return trip home.

Pamela Sanchez, Diversified Transportation Terminal Manager said DPI will continue to improve communication between the dispatchers, drivers and callers. Ms. Sanchez said there are occasions when ridership is booked for an entire day, however adjustments have been made to move drivers from non peak times to peak use times.

Director Burroughs stated in order to resolve complaints or concerns, Dial-A-Ride users are urged to notify staff at City Hall in a timely fashion. Staff reviewed a 2 week trip log showing ridership never exceeded 70 passengers for 3 vehicles between 7 a.m. and 8 p.m. Director Burroughs recommended users book in advance if at all possible.

Mary Kokayko, Dial-A-Ride user said she has good luck using the service on a NOW ride basis. There is a lack of communication between the dispatchers and drivers not receiving trip information in a timely manner. She said Fernando and Junior are excellent drivers.

Steve Aminoff, Dial-A-Ride user requested extension of the service to Home Depot and the Women's Assistance League located at 100 South Santa Anita in Arcadia.

Director Burroughs said significant requests to add Home Depot as an approved location have not been received. She stated staff verified the Women's Assistance League on Santa Anita does not meet the guidelines for an approved service location.

Commissioner Sternquist asked if the Assistance League could be added as a location.

Director Burroughs suggested changes to the contract would be best during the renewal or extension of the contract. She said Access Services may be an alternative transportation source for Mr. Aminoff.

Vice-Chairman Sternquist asked if the monies collected from the advertising shelter go to the general fund.

Director Burroughs replied yes.

Giovanni Balatti, Dial-A-Ride user asked if the Dial-A-Ride program could be discussed more than once a year.

Director Burroughs stated Dial-A-Ride users should be in contact with staff or the Dial-A-Ride service during the year concerning any complaints.

Commissioner Chavez said the public has the opportunity to address the Parks & Recreation Commission at any monthly meeting.

Commissioner Yugar arrived at 8:13 p.m.

Commissioner Chavez stated the transportation service has improved primarily due to the feedback and response from the riders.

Commissioner Sternquist asked that management at DPI continue to work with the dispatch team to improve communications with the users.

Commissioner Chavez moved to receive and file Item 7C, seconded by Commissioner Goad and unanimously approved.

- D. REQUEST FROM TEMPLE CITY AMATEUR SOFTBALL ASSOCIATION FOR RESERVED USE OF THE SOFTBALL FIELD AT LIVE OAK PARK ON SUNDAYS FROM FEBRUARY 22 – MAY 17, 2009

Director Burroughs presented the information as outlined in the staff report dated February 18, 2009. She stated the Commission has made exceptions for Sunday use in the past.

John Correa, representing TCASA submitted a "revised schedule" to the Commission with 90 play slots, leaving use of the park open to the public Sunday late afternoons and early evenings.

Vice-Chairman Sternquist asked if TCASA could start earlier.

Mr. Correa stated the proposed start time is to accommodate morning and evening church for the players.

Commissioner Chavez stated TCASA has scheduled slots prior to having approved use of the fields and asked if alternate sites have been contacted. He concurred with the earlier start time suggested by Commissioner Sternquist.

Mr. Correa said Oak Avenue School was their alternate site, however it is not available.

Chairman Fish asked if shared field use could be worked out with the interlocking cities.

Mr. Correa stated most cities are keeping their fields for their league practices.

Commissioner Yugar asked about a dormancy policy for the fields and family use of the park.

Director Burroughs stated the fields were closed for maintenance during mid-December. She stated the athletic fields are open to the public when not closed for maintenance.

Daniel Saldivar representing TCASA reviewed play slot needs for TCALL and TCASA adding that field use on Sundays was not their first choice.

Chairman Fish asked how TCASA would have filled their play slots if less than 50% field use had been approved.

Mr. Saldivar replied they would have had to find a solution and appreciates the use of the fields that have been allocated for TCASA.

Director Burroughs stated the letter originally submitted by Mr. Correa stated TCASA was hoping for "some use" of the fields at Live Oak Park but that the league would continue regardless at another location if necessary. Staff feels the 50/50 split use of the softball field is a reasonable compromise for the first year.

Rowena Nuqui, representing ASA discussed San Gabriel's ASA current schedule including sharing the San Gabriel School District field with TCALL.

Joe Lopez, representing TCASA thanked the Commission for allowing league play at Live Oak Park. He asked the Commission to reevaluate the field slots for TCALL and TCASA.

Commissioner Chavez stated the Commission cannot act on any item not on the agenda including reevaluating field use for TCALL and TCASA.

Commissioner Goad concurred.

Vice-Chairman Sternquist concurred.

Rachel Conger stated, as a nearby park resident, she supports public use of the park on Sundays. She suggested TCASA interlock with fewer groups to avoid Sunday use.

Commissioner Chavez asked if TCASA would use a PA system on Sundays and if so would it be negotiable if play were allowed.

Mr. Lopez replied yes.

Rich Bargsten TCASA board member said he notified Lead Park Maintenance Worker Rutherford of the current condition of the softball infield including the clogged drains and position of the home plate. He stated use of a quad is necessary.

Director Burroughs said staff will grade the field possibly tomorrow or next week and requested support from the organization. She asked that no additional dirt be added and stated after the games, the dirt needs to be brushed from the grass.

Commissioner Chavez moved to approve the request from TCASA for reserved use of the softball field at Live Oak Park for games only from 9:30 a.m. – 1:30 p.m. to include no use of the p.a. system on the following

Sundays, March 15, March 22, March 29, April 5, April 26, May 3 and May 10, 2009, seconded by Commissioner Sternquist.

Roll Call Vote

Commissioner Chavez	Yes
Commissioner Goad	Yes
Commissioner Sternquist	Yes
Commissioner Yugar	Yes
Chairman Fish	No

E. SPORT ADHOC COMMITTEE REPORT

Commissioner Goad reported on the ad hoc committee meeting.

Director Burroughs reviewed discussion from both ad hoc meetings including use of the concession stand, walk through between league use, City purchased equipment, maintenance costs, the ice machine, equipment room, shared use of the score booth and shared use of the utility costs. All communications will go through league presidents.

Mr. Lopez addressed purchase of a quad by TCASA for use by both organizations.

Director Burroughs stated any discussion or agreement of a quad is between the leagues. She stated use of the quad on the fields may be cut back as a result of further problems including broken sprinkler heads.

Commissioner Yugar suggested TCALL add TCASA as additionally insured on their Certificate of Insurance Endorsement to cover use of the quad by both organizations.

F. DISCUSSION OF PARKS & RECREATION PROGRAM BUDGET AND POSSIBLE PARK IMPROVEMENTS FOR FY 2009-2010

Director Burroughs asked the Commission for recommendations for park improvements or services for the upcoming fiscal year.

Vice-Chairman Sternquist asked that new playground equipment at Temple City Park be considered.

Vice-Chairman Sternquist moved to approve new playground equipment for Temple City Park for the upcoming budget, seconded by Chairman Fish and unanimously approved.

8. **COMMUNICATIONS:** None

9. **ADDITIONAL ORAL COMMUNICATIONS FROM THE AUDIENCE:** None

Mr. Lopez stated TCASA's opening ceremonies will be held on February 28 at 9:30 am. and invited the Commission to attend.

10. **MATTERS FROM CITY OFFICIALS:**

A. PARKS AND RECREATION DIRECTOR'S REPORT

Commissioner Goad moved to receive and file the Director's Report, seconded by Commissioner Chavez and unanimously approved.

11. **COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA:**

A. COMMISSIONER CHAVEZ extended best of luck during the Camellia Festival weekend.

B. COMMISSIONER GOAD

C. COMMISSIONER STERNQUIST

D. COMMISSIONER YUGAR thanked the sports organizations for their participation at recent meetings.

E. CHAIRMAN FISH thanked Director Burroughs and Administrative Coordinator Ingram for assistance with preparations for the Camellia Festival.

12. **ADJOURNMENT:**

There being no further business, it was moved by Chairman Fish and seconded by Commissioner Chavez that the meeting be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on March 18, 2009 at 7:30 p.m. in the Council Chambers, 5938 North Kauffman Avenue, Temple City. Chairman Fish adjourned the meeting at 9:45 p.m.

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Chairman Fish

ATTEST:

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Secretary