

PARKS & RECREATION COMMISSION  
TEMPLE CITY, CALIFORNIA

MINUTES

APRIL 15, 2009

**INITIATION:**

**1. CALL TO ORDER:**

Pursuant to the agenda posted on April 9, 2009, Chairman Fish called the meeting of the Parks & Recreation Commission to order at 7:30 p.m. on Wednesday, April 15, 2009

**2. ROLL CALL:**

PRESENT: Commissioners Goad, Sternquist, Yugar and Fish

ALSO PRESENT: Director Burroughs

**3. PLEDGE OF ALLEGIANCE:** Led by Chairman Fish

**4. PUBLIC COMMENTS NOT LISTED ON THE AGENDA:** None

**5. CONSENT CALENDAR:**

Commissioner Sternquist moved to approve the Consent Calendar, seconded by Commissioner Yugar and unanimously approved.

**A. APPROVAL OF MINUTES – Regular Meeting of March 18, 2009**

Commission approved the minutes of the regular meeting of March 18, 2009

**B. MONTHLY ATTENDANCE/ACTIVITY REPORTS**

Commission received the Attendance/Activity Reports for the month of March 2009

**C. MONTHLY REPORT ON SHERIFF'S DEPARTMENT ACTIONS AT LIVE OAK PARK AND TEMPLE CITY PARK**

Commission received reports from the Parks & Recreation Department regarding Sheriff's Department actions at Live Oak Park and Temple City Park for the month of March 2009

**6. UNFINISHED BUSINESS:**

A. UPDATE ON CAPITAL IMPROVEMENT PROJECTS AT LIVE OAK PARK

Director Burroughs reviewed the ongoing projects at Live Oak Park. She stated the fitness center equipment should be received within 4 – 6 weeks.

Commissioner Goad moved to receive and file Item 6A, seconded by Commissioner Sternquist and unanimously approved.

**7. NEW BUSINESS:**

A. REQUEST FROM KATHRYN MARTIN FOR RESERVED USE OF THE PERFORMING ARTS PAVILION FOR A CIVIL WEDDING CEREMONY ON JUNE 3, 2009

Director Burroughs presented the information as outlined in the staff report dated April 15, 2009. She stated the applicant does not reside within the city limits of Temple City and would require a waiver if approved. Staff supports the request and recommends approval.

Commissioner Sternquist moved to approve the request from Kathryn Martin for reserved use of the Performing Arts Pavilion for a civil wedding ceremony on June 3, 2009, seconded by Commissioner Yugar and unanimously approved.

B. REQUEST FROM TEMPLE CITY AMERICAN LITTLE LEAGUE AND TEMPLE CITY AMATEUR SOFTBALL ASSOCIATION FOR RESERVED USE OF THE ATHLETIC FIELDS AT LIVE OAK PARK FOR POST SEASON GAMES AND PRACTICES

Director Burroughs presented the information as outlined in the staff report dated April 15, 2009. She reviewed the submitted requests from each organization. Staff previously requested that both leagues get together to resolve the field use conflict. Director Burroughs asked the Commission to focus their discussion on the overlapping use of the diamonds as indicated in red on the attached calendar. She stated downtime for the athletic fields between seasons is necessary and should also be considered. She reviewed staff's recommendation in regards to the requests from both leagues.

Joe Lopez, TCASA president asked TCALL to consider TCASA's use of the diamond on May 11 and May 13 to finish their playoffs.

Chairman Fish requested the groups to coordinate the May dates between themselves.

John Correa, representing TCASA provided additional details explaining their need of the fields in May. He said TCASA would forgo use of the fields on June 30, July 2, 3, 7, 9 and 10 if TCALL would allow use by TCASA on May 11 and 13. He said TCASA is requesting use on Tuesdays, Thursdays and Fridays and would give up their half day use on Saturdays.

Commissioner Yugar said TCASA should have notified TCALL of the date conflict prior to the meeting.

Commissioner Goad concurred.

Mr. Lopez said both leagues schedules would be delayed if they were required to present their plan at next month's Commission meeting.

Director Burroughs stated staff notified both league presidents verbally and via email of the pending use conflicts and asked that they meet to resolve any issues prior to the commission meeting.

Commissioner Sternquist suggested approving shared use by the leagues with the contingency staff receive written notification that both presidents agree to an approved calendar.

Director Burroughs replied they may not agree.

Chairman Fish asked Ms. Stratis to comment on TCASA's recommendation.

Fran Stratis, TCALL representative said option #3 would work for them. They will host an all star tournament on the softball diamond beginning the week of June 29. Ms. Stratis said TCASA could use the fields on May 11 at 7:30 p.m. and May 13 at 6:30 pm.

Mr. Correa concurred.

Director Burroughs asked the Commission to consider scheduling downtime for the fields.

Chairman Fish asked staff to add field down time to a future agenda.

Vice-Chairman Sternquist moved to approve the request from TCASA for reserved use of the softball diamond on Sunday, April 19, 2009 for make-up games and for reserved use of the softball diamond from May 19 – June 26, 2009 Tuesdays, Thursdays and Fridays from 5 – 10 p.m. for all star practices. The Commission approved the following for TCALL: reserved use of the hardball diamond from June 15 – July 12, 2009 and the softball diamond from June 29 – July 12, 2009 from 3 – 11 p.m. Monday through Friday and 8 a.m. – 11 p.m. on Saturdays; use until 11 p.m. for completion of scheduled games only if needed; use of the softball diamond for practices on Mondays, Wednesdays and Saturdays from June 15 – June 27, 2009 until 10 p.m.; and reserved use of the Concession Stand from June 15 – July 12, 2009, seconded by Commissioner Yugar and unanimously approved.

**8. COMMUNICATIONS:** None

**9. ADDITIONAL ORAL COMMUNICATIONS FROM THE AUDIENCE:**

**10. MATTERS FROM CITY OFFICIALS:**

A. PARKS AND RECREATION DIRECTOR'S REPORT

Director Burroughs stated interviews for the Parks & Recreation Commission vacancy will be conducted by the City Council.

Director Burroughs highlighted recent events including the Spring Fling, Youth Basketball Championships and the Easter Egg Hunt and Breakfast. She reminded the Commission of the upcoming Volunteer Appreciation Luncheon and the Multi-Cultural Day set for May 30.

Commissioner Goad moved to receive and file the Director's Report, seconded by Commissioner Yugar and unanimously approved.

**11. COMMISSION ITEMS SEPARATE FROM THE REGULAR AGENDA:**

A. COMMISSIONER GOAD said he enjoyed the Easter Egg Hunt and basketball tournament.

B. COMMISSIONER STERNQUIST said she enjoyed the Spring Fling and commended staff for their efforts in putting together great events for the community.

C. COMMISSIONER YUGAR thanked the leagues for their efforts to work together. She enjoyed the Easter Egg Hunt.

- D. CHAIRMAN FISH thanked the league representatives for attending the meeting and thanked staff for the success of the the Spring Fling and Easter Egg Hunt.

Mr. Lopez invited staff and Commission to the TCASA Closing Ceremonies on May 16.

**12. ADJOURNMENT:**

There being no further business, it was moved by Chairman Fish and seconded by Commissioner Sternquist that the meeting be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on May 20, 2009 at 7:30 p.m. in the Council Chambers, 5938 North Kauffman Avenue, Temple City. Chairman Fish adjourned the meeting at 8:20 p.m.

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Chairman Fish

ATTEST:

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Secretary